

## **PUBLIC NOTICE**

### **REQUEST FOR QUALIFICATIONS**

**The St. John the Baptist Parish Library will receive submittals from Construction Management at Risk (CMAR) firms interested in providing CMAR Services for the project described as follows:**

**St. John the Baptist Parish Library, Reserve Branch Library, Highway 44 (River Road) between W. 4 and W. 5th Street, Reserve, Louisiana**

St. John the Baptist Parish Library ("Library") hereby issues a Request for Qualifications (RFQ) for qualified companies (herein referred to as "Company") for the purpose of providing CMAR Services.

The original and six (6) copies of the RFQ submittal shall be addressed to the St. John the Baptist Parish Council and delivered to the St. John the Baptist Parish Government Complex located at 1811 West Airline Hwy., LaPlace, LA not later than **10:00 A.M. local time on August 5, 2021. Submittals shall be clearly marked:**

#### **CMAR Services for St. John the Baptist Library, Reserve Branch Library**

The names and addresses of all Companies submitting timely submissions shall be read aloud. Any submittal received after the specified time and date will be rejected and not considered.

RFQ documents may be viewed on or downloaded from the Parish website, [www.sjbparish.com](http://www.sjbparish.com); obtained by contacting Peter Montz or Melissa Tassara at the above address, phone 985-652-9569, or [p.montz@Stjohn-la.gov](mailto:p.montz@Stjohn-la.gov) or [m.tassara@Stjohn-la.gov](mailto:m.tassara@Stjohn-la.gov) or downloaded and RFQ electronically submitted on [www.centralbidding.com](http://www.centralbidding.com)

Only those firms that have obtained the offered RFQ package for this solicitation will be considered by the Library CMAR Selection Committee.

Questions and comments regarding this RFQ must be submitted in writing to St. John the Baptist Parish, Purchasing & Procurement Department, ATTN: Peter Montz, 1811 West Airline Hwy., LaPlace, LA or via e-mail to [p.montz@Stjohn-la.gov](mailto:p.montz@Stjohn-la.gov) or [m.tassara@Stjohn-la.gov](mailto:m.tassara@Stjohn-la.gov) no later than 2:00 P.M. local time on July 27, 2021.

A mandatory RFQ pre-proposal conference will be conducted at the St. John the Baptist Parish Library, 2920 Highway 51, LaPlace, Louisiana 70068 on July 20, 2021 at 10:00 a.m. All firms interested in submitting a response to the RFQ are required to attend. RFQ submissions submitted by companies that do not attend the conference shall not be considered.

Any person with disabilities requiring Special Accommodation must contact the St. John the Baptist Parish Council office at (985) 652-9569 no later than seven (7) days prior to the submission deadline. Participation by minority and female owned businesses, as well as businesses located in this Parish, is encouraged.

Respondents, their consultants, sub-consultants or other parties representing a team for this solicitation may not contact any Library CMAR Selection Committee Member concerning this project from the date of the solicitation until after the date of selection.

The Library and the Library CMAR Selection Committee reserve the right to reject any and all submittals and to waive any irregularities or informalities incidental thereto.

**ST. JOHN THE BAPTIST PARISH LIBRARY**

L'Observateur:

July 7, 14 and 21, 2021

**RFQ/CMAR**