

MINUTES OF THE BOARD OF COMMISSIONERS
REGULAR MEETING
Thursday, April 24, 2025
12:00 noon
CIAA Board Room/
3650 Sen. Bennett
Johnston Avenue/
Lake Charles, LA 70615

ATTENDANCE
Commissioners Present:
Mr. Nora Popillion, Pres-
ident
Mrs. Turwanda Guil-
lory-August, Vice Pres-
ident
Mr. Charles K. Dalgleish,
Secretary/Treasurer
Mr. Bill Harkins, Com-
missioner
Mr. Lee W. Boyer, Com-
missioner
Mr. Tad Martin, Commis-
sioner
Commissioners Absent:
Mrs. Denise Raul, Com-
missioner
Others Present:
Mr. Kevin Melton, Execu-
tive Director
Mr. Bobe Kleinschmidt,
Legal Counsel
Mr. Gerald Thurissen,
Consultant
Mrs. Andrea LaFleur,
Director of Executive &
Airport Affairs
Ms. Loretta Hanks, Di-
rector of Finance
Mr. John McMiller,
Director of Facilities &
Maintenance
Mrs. Desiree K. Daigle,
Admin. Specialist/Re-
cording Secretary
Mrs. Paige Eaves, Sec-
retary/Receptionist
Mr. Brett Downer, O'Car-
roll Group
Chief Joshua Arnold,
Centerra
Mr. Donnie Morris, Con-
sultant
Mr. Vejee Lechtenberg
Jr., Lechtenberg Con-
sulting, Inc.
Dr. Sandra J. Leder, The
Ninety-Nines, Inc., Pres-
ident
Mrs. Catherine Cox, The
Ninety-Nines, Inc., Vice
President
Mr. Mark McElvener,
T-Hanger Tenant

CALL TO ORDER
President Popillion called
the meeting to order at
12:00 noon. Following
the Pledge of Allegiance,
roll was called and a quor-
um was established as
indicated above.

PROPOSED AGENDA
President Popillion
requested additional
deletions, and amend-
ments to the proposed
agenda and Mr. Melton
announced there were
none to report.

ANNOUNCEMENTS
REPORTS
Mr. Melton welcomed the
ladies from The Nin-
ety-Nines Inc., Internation-
al Organization of Wom-
en Pilots, Lake Charles
Chapter of the South
Central Section. Dr.
Sandra Leder and Mrs.
Catherine Cox thanked
Mr. Melton and his team
for hosting the chapter
members' presentation,
luncheon, and tour of
Chennault.

Mr. Melton stated that we
received an official letter
from Louisiana Econom-
ic Development (LED)
stating that they intend
to support Chennault's
need to provide 10% of
the matching funds to
secure Federal Emer-
gency Management
Agency (FEMA) disaster
recovery funds that can
be used for new con-
struction.

Mr. Melton announced
that the B-52s (Barks-
dale Air Force Base) and
F-15 (Louisiana National
Guard) are conducting
a joint mini exercise on
Tuesday, April 29, 2025.
Mr. Melton stated that the
purpose of the visit, other
than their exercise, is to
find synergies and look
for collaboration with
our National Guard and
the B-52s to potentially
use the National Guard
Readiness Center as an
operational location.

Mr. Brett Downer gave
a brief summary of the
ongoing marketing and
public relations efforts.

BOARD MEETING
DATE CHANGE
Mr. Melton stated that the
purpose of the change
in the date for the June
2025 Regular Board
meeting is due to he
and Mr. Harkins will be
attending the Paris Air-
show and Exposition in
support of the Louisiana
Economic Development
(LED).

PRESIDENT
POPILLION ASKED
IF THERE WAS ANY
INPUT FROM THE
PUBLIC. LET THE RE-
CORD SHOW THERE
IS NO INPUT FROM
THE PUBLIC. MOTION
WAS MADE BY MR.
DALGLEISH, SECON-
DED BY MR. HANKINS,
AND CARRIED UNAN-
IMOUSLY TO CHANGE
THE DATE OF THE
JUNE 2025 REGULAR
BOARD MEETING OF
THE BOARD OF COM-
MISSIONERS FROM
JUNE 19, 2025 TO
JUNE 26, 2025 AT 12:00
NOON.

PROFESSIONAL SER-
VICES AGREEMENT
ROSTAN SOLUTIONS,
LLC
Mr. Melton stated that the
Evaluation Committee
ranked the responses re-
ceived from the following
three engineering firms:
Rostan Solutions, LLC,
HGA, and CohnReznick,
LLP. Mrs. LaFleur stat-
ed that the submissions
were ranked based on
experience, location,
hourly rates, etc. Mr.
Melton stated that this
is a well-vetted process.
Mrs. LaFleur added that
the Federal Emergency
Management Agency
(FEMA) requires a Re-
quest for Qualifications
(RFQ) in order to receive
reimbursement for Fed-
eral Emergency Man-
agement Agency (FEMA)
funded projects.

PRES-
IDENT POPILLION
ASKED IF THERE WAS
ANY INPUT FROM THE
PUBLIC. LET THE RE-
CORD SHOW THERE
IS NO INPUT FROM
THE PUBLIC. MOTION
WAS MADE BY MR.
DALGLEISH, SECON-
DED BY MR. MARTIN,
AND CARRIED UNAN-
IMOUSLY TO AUTHO-
RIZE THE EXECUTIVE
DIRECTOR TO SIGN A
PROFESSIONAL SER-
VICES AGREEMENT
WITH ROSTAN SOLU-
TIONS, LLC FOR FED-
ERAL EMERGENCY
MANAGEMENT AGEN-
CY (FEMA) AND THE
GOVERNOR'S OFFICE
OF HOMELAND SECU-
RITY AND EMERGEN-
CY PREPAREDNESS
(GOHSEP) PROGRAM
MANAGEMENT.

FAA GRANT RESOLU-
TION
AIR TRAFFIC CON-
TROL TOWER (ATCT)
CONCRETE & CARPET
REPAIRS PROJECT
PRESIDENT POPIL-
LION ASKED IF THERE
WAS ANY INPUT FROM
THE PUBLIC. LET
THE RECORD SHOW
THERE IS NO INPUT
FROM THE PUBLIC.
MOTION WAS MADE
BY MR. HANKINS,
SECONDED BY MRS.
GUILLORY-AUGUST,
AND CARRIED UNAN-
IMOUSLY TO ADOPT
A RESOLUTION AU-
THORIZING THE EX-
ECUTIVE DIRECTOR
TO ACCEPT A GRANT
OFFER FROM THE
FEDERAL AVIATION
ADMINISTRATION
(FAA) FOR THE AIR
TRAFFIC CONTROL
TOWER (ATCT) CON-
CRETE AND CARPET
REPAIRS PROJECT,
AND TO SIGN ALL AP-
PLICATIONS, FORMS,
GRANT AGREEMENTS,
ASSURANCES, RE-
PORTS AND REIM-
BURSEMENT RE-
QUESTS ASSOCIATED
WITH THE GRANT.

DOTD GRANT RESOLU-
TION
AIR TRAFFIC CON-
TROL TOWER (ATCT)
CONCRETE & CARPET
REPAIRS PROJECT
PRESIDENT POPIL-
LION ASKED IF THERE
WAS ANY INPUT FROM
THE PUBLIC. LET
THE RECORD SHOW
THERE IS NO INPUT
FROM THE PUBLIC.
MOTION WAS MADE
BY MR. DALGLEISH,
SECONDED BY MR.
MARTIN, AND CAR-
RIED UNANIMOUSLY
TO ADOPT A RESOLU-
TION AUTHORIZING
THE EXECUTIVE DI-
RECTOR TO ACCEPT A
GRANT OFFER FROM
THE

LOUISIANA DEPART-
MENT OF TRANSPORTATION AND
DEVELOPMENT (LA
DOTD) FOR THE AIR
TRAFFIC CONTROL
TOWER (ATCT) CON-
CRETE AND CARPET
REPAIRS PROJECT,
AND TO SIGN ALL AP-
PLICATIONS, FORMS,
GRANT AGREEMENTS,
ASSURANCES, RE-
PORTS AND REIM-
BURSEMENT RE-
QUESTS ASSOCIATED
WITH THE GRANT.

NEW GUARD HOUSE
AT THE INDUSTRIAL
ROW GATE
Mr. Melton stated that
this project is a previ-
ously board-approved
project to construct a
permanent facility for
the delivery gate, which
includes building an in-
door restroom, electri-
gate and relocation. Mr.
Melton stated that the
project is \$270,000.00
over budget, which is
why it is being brought
back to the board. Mr.
Melton stated that uti-
lities, fencing, and gate
are the items that drove
the cost up from the
original rough order of
magnitude (ROM) of
\$420,000.00.

PRES-
IDENT POPILLION
ASKED IF THERE WAS
ANY INPUT FROM THE
PUBLIC. LET THE RE-
CORD SHOW THERE
IS NO INPUT FROM
THE PUBLIC. MOTION
WAS MADE BY MR.
DALGLEISH, SECON-
DED BY MR. MARTIN,
AND CARRIED UNAN-
IMOUSLY TO RATIFY
THE EXECUTIVE DI-
RECTOR ENTERING
INTO A CONTRACT
WITH SCOTT TAY-
LOR CONSTRUCTION
IN THE AMOUNT OF
\$690,000.00 FOR THE
CONSTRUCTION OF
THE NEW GUARD
HOUSE AT THE INDUS-
TRIAL ROW GATE.
CONTRACT - LEASE
SERVICES
AEROLAW CENTER
Mr. Melton stated that
they will review the lease
and make sure we
are federally compliant.

PRESIDENT POPIL-
LION ASKED IF THERE
WAS ANY INPUT FROM
THE PUBLIC. LET
THE RECORD SHOW
THERE IS NO INPUT
FROM THE PUBLIC.
MOTION WAS MADE
BY MR. MARTIN, SEC-
ONDED BY MR. BOYER,
AND CARRIED UNAN-
IMOUSLY TO NE-
GOTIATE AND ENTER
INTO A CONTRACT
WITH AEROLAW CEN-
TER FOR LEGAL SER-
VICES PERTAINING
TO RESTRUCTURING
THE TENANT LEASE
AGREEMENTS. CONTRACT - RE-
STRUCTURED - RE-
TENANT LEASE
AGREEMENTS - AMCG
Mr. Melton stated that
the purpose of this con-
tract is to support the ef-
fort to standardize lease
terms with a focus on a
lease rate study/review
to ensure an appropri-
ate lease rate structure.

PRESIDENT POPIL-
LION ASKED IF THERE
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THE PUBLIC. LET
THE RECORD SHOW
THERE IS NO INPUT
FROM THE PUBLIC.
MOTION WAS MADE
BY MR. BOYER, SEC-
ONDED BY MR. DAL-
GLEISH, AND CARRIED
UNANIMOUSLY TO AD-
JOURN THE MEETING.

With no further business
to come before the Com-
missioners, President
Popillion declared the
meeting adjourned at
1:00 pm.

MAYNORA POPILLION,
PRESIDENT
MR. CHARLES K.
DALGLEISH,
SECRETARY
May 13, 2025
198659
Notice Cost \$268.00