

**ADVERTISEMENT  
REQUEST FOR QUALIFICATIONS**

Request for Qualifications bids will be received by Southern University, Baton Rouge, Louisiana  
70813

**REQUEST FOR QUALIFICATIONS (RFQ)  
Utility Master Plan Services  
Engineering Consultants  
Southern University and A&M College  
BATON ROUGE CAMPUS  
RFQ NUMBER 50016-10314  
DECEMBER 13, 2023-3:00 PM**

*Electronic system to submit RFQ:*

*<http://www.sus.edu/bidcertification>*

**As an alternate, proposals may be mailed or hand-delivered**

**Linda Antoine, Director**

Southern University  
Purchasing Department  
Post Office Box 9534  
Baton Rouge, Louisiana 70813

Southern University  
Purchasing Department  
8100 James L. Prestage Drive  
J. S. Clark Administration Bldg. Annex, 1st Fl  
Baton Rouge, Louisiana 70813

**Any person requiring special accommodations should notify the Purchasing Office of the type(s) of accommodation required not less than seven (7) days before the due date.**

**Inquiries will be accepted until November 21, 2023 by 5:00 p.m. Inquiries shall be submitted to Linda Antoine at [linda\\_antoine@subr.edu](mailto:linda_antoine@subr.edu)**

**Responses to inquiries November 28, 2023 by 5:00 pm  
Proposal shall be received no later than 3:00 pm on December 13, 2023**

***Need for Utility Master Plan: The Southern University Office of Facilities Planning aims to select an Engineering Consultant to:***

- Geolocate and map utility assets across the main campus.
- Categorize the existing utility conditions, helping prioritize necessary projects.
- Assess current and prospective utility capacity for existing campus structures.
- Determine future utility capacity and routing for planned campus expansions.

**Goals/Challenges:** Our primary ambition is proactive planning and execution of utility infrastructure enhancements.

**RFQ Schedule of Activities**

Event	Date/Time (Central Time)
1. RFQ advertised in The Advocate Baton Rouge and New Orleans	November 14, 2023
RFQ posted on LA State website (LaPAC)	November 13, 2023
2. Deadline to receive inquiries Send inquiries to: Linda Antoine, Director of Purchasing <a href="mailto:linda_antoine@subr.edu">linda_antoine@subr.edu</a>	November 21, 2023 by 5:00 pm
3. Deadline to respond to inquiries Inquiries will be posted on LaPAC	November 28, 2023 by 5:00 pm
4. Deadline to submit proposal <a href="http://www.sus.edu/bidcertification">http://www.sus.edu/bidcertification</a> or by mail to address provided	December 13, 2023 by 3:00 pm
5. Presentations, if required	TBD
6. Shortlist Selection	January 5, 2024
7. Shortlist Interviews	Week of January 8, 2024
8. Selection Date	Week of January 15, 2024
9. Intent to Award	Week of January 22, 2024
10. Anticipated Start Date	Week of March 4, 2024

***Dates for numbers 6-10 are subject to change***

RFQ may be withdrawn by written, telegraphic or received at the address or submittal portal designated prior to the time set for RFQ opening. Proposals received after closing time will be returned unopened. Evidence of authority to submit the bid shall be required in accordance with R.S. 38:2212(a)(1)(c) and/or R.S. 39:1594(c)(2)(d).

*The Southern University System is a participant in the Louisiana for the Small Entrepreneurships Program (the Hudson Initiative) and the Louisiana Initiative for Veterans and Service-Connected Disabled Veterans-Owned Business Small Entrepreneurships. Bidders are encouraged to consider participation. A list of certified vendors and additional information can be obtained from website <http://www.ledsmallbiz.com>. Potential participants may also register at this website.*

**ALL BID SPECIFICATIONS AND ADDENDA CAN BE OBTAINED BY ACCESSING WEBSITE <https://www.cfprd.doa.louisiana.gov/osp/lapac/pubMain.cfm>.**

**Please contact Mary Jane Spruel, Assistant Director @ (225) 771-2800 or [maryjane\\_spruel@subr.edu](mailto:maryjane_spruel@subr.edu) for questions concerning this advertisement and RFQ documents,**

*The University reserves the right to award all or done and to reject any and all bids and to waive any informalities incidental thereto.*

*Request for Qualificatons will be accepted from contractors for Engineering/Professional Engineering Services under the commodity code 81000000.*

**SOUTHERN UNIVERSITY & A&M COLLEGE  
Linda A. Antoine, Director of Purchasing**

**SOUTHERN UNIVERSITY IS  
AN EQUAL OPPORTUNITY EMPLOYER**