

USE OF THE BOARD OF COMMISSIONERS REGULAR MEETING Thursday, October 17, 2024 12:00 Noon  
CIA Board Room/  
3650 Sen. J. Bennett  
Lake Charles, LA 70615  
ATTENDANCE  
Commissioners Present:  
Mr. Nora Popillon, President  
Mr. Charles K. Dalglish, Secretary/Treasurer  
Mr. Bill Hankins, Commissioner  
Mrs. Denise Rau, Commissioner  
Mr. Lee W. Boyer, Commissioner  
Mr. Tad Martin, Commissioner  
Commissioners Absent:  
Mrs. Tawana Guillot, Vice President  
Others Present:  
Mr. Kevin Melton, Executive Director  
Mr. Robert Kleinschmidt, Legal Counsel  
Mr. Gerald Theunissen, Consultant  
Mrs. Andrea LaFleur, Director of Executive & Airport Affairs  
Mrs. Loretta Hanks, Director of Finance  
Mr. John McMullen, Director of Facilities & Maintenance  
Mr. Mitch O'Neal, Director of Operations  
Mr. Clint Johnson, Airport Operations Superintendent  
Mrs. Desiree K. Daigle, Admin. Specialist/Recording Secretary  
Mr. Brett Downer, O'Carroll Group  
Chief Josh Arnold, Centerra  
Mr. Byron Owens, Control Tower Chief  
Mr. Tyson Grenzbach, Landlocked Aviation Services, L.L.C.  
Mr. Jonathan Greer, Landlocked Aviation Services, L.L.C.  
Mr. Byron Raca, Meyer & Associates  
Mrs. Krystal McMullen, Meyer & Associates  
CALL TO ORDER  
President Popillon called the meeting to order at 12:00 noon. Following the Pledge of Allegiance, roll was called and a quorum was established as indicated above.  
PROPOSED AGENDA  
President Popillon requested additions, deletions, and amendments to the proposed agenda and Mr. Melton announced there were none to report.  
ANNOUNCEMENTS/REPORTS  
Mr. Melton reported that Mr. Philip DeVlier, Speaker of the House of Representatives visited Chenault. Mr. Melton thanked Mr. Theunissen and State Representative Troy Romero for facilitating what was a positive visit. Mr. Melton also thanked Landlocked Aviation Services, L.L.C. and Citadel Completions, L.L.C. for their efforts in supporting the visit as well. Mr. Melton reported that he and Mr. David Whitaker, D/W Aviation Advisor attended the Breakout Americas in Houston. Mr. Melton stated that they had the opportunity to speak with several airline representatives. Mr. Melton stated that the airlines are enthusiastic about coming out and are considering operating at Chenault. Mr. Melton reported that "friends of Chenault", Mr. Jay and Mrs. Brenda Delafie donated seventeen lithograph prints honoring World War II pilots to Chenault. Mr. Melton stated that the prints are currently on exhibit at the Lake Charles City Hall. Mr. Melton reported that the Louisiana National Guard Readiness Center will have its ribbon-cutting opening ceremony tomorrow morning, October 18, 2024. Mr. Melton stated that Chenault has received letters of commitment from both Landlocked Aviation Services, L.L.C. and Citadel Completions, L.L.C. expressing their intent to expand and the need for additional facility space. Mr. Melton stated that he is exhausting every effort to secure funding to support our tenants needs of growing vertically.  
Mr. Theunissen shared general information on the upcoming Presidential Election, voting dates, times, etc.  
Mr. Brett Downer gave a brief summary of the ongoing marketing and public relations efforts.  
LEASE RENEWAL – R.O.W.C., L.L.C. D/B/A DIAMOND INDUSTRIES  
Mr. Melton stated that R.O.W.C., L.L.C. d/b/a Diamond Industries requests to extend the lease for the 32.9 acres of Site 3 along Prier Lake Road for a laydown yard for electrical materials support of a Jeff Davis Electric project for six months commencing January 1, 2025 and ending June 30, 2025.  
PRESIDENT POPILLION ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. HANKINS, SECONDED BY MR. BOYER, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A SIX-MONTH LEASE RENEWAL COMMENCING ON JANUARY 1, 2025 AND ENDING JUNE 30, 2025 BETWEEN CHENNAULT INTERNATIONAL AIRPORT AUTHORITY AND R.O.W.C., L.L.C. D/B/A DIAMOND INDUSTRIES.  
FISCAL AGENT SERVICES  
REQUEST FOR PROPOSALS (RFP)  
Mr. Melton stated that the current Fiscal Agent Agreement expires January 31, 2025. Request for Proposals (RFP) for a two (2) year period beginning February 1, 2025 under the terms and conditions similar to the current agreement. The RFP will be published in the official journal – Lake Charles American Press.  
PRESIDENT POPILLION ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. MARTIN, SECONDED BY MR. HANKINS, AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE A FISCAL AGENT SERVICES REQUEST FOR PROPOSALS (RFP) AND TO ADVERTISE THE RFP IN THE OFFICIAL JOURNAL.  
FIREWATER PUMP-HOUSE #2 (FWPH) INTERIOR TANK RECOAT  
Mr. Melton stated that the interior coating on the two tanks is in need of being recoated. Recoating the tanks will allow for the inspection of the tanks to be performed every 5 years as required by NFPA 25 requirement. PRESIDENT POPILLION ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. MARTIN, SECONDED BY MR. BOYER AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR, ADVERTISE FOR, OPEN BIDS FOR AND AWARD A CONTRACT FOR THE FIREWATER PUMP-HOUSE #2 (FWPH) INTERIOR TANK RECOAT PROJECT.  
FIREWATER PUMP-HOUSE #2 (FWPH) INSTRUMENTATION UPGRADE  
Mr. Melton stated that the instrumentation upgrade is to enable the pumps to automatically shut off when water tanks are empty, which will prevent the pumps from burning up. PRESIDENT POPILLION ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MRS. RAU, SECONDED BY MR. HANKINS AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR, SOLICIT FOR, OPEN BIDS FOR AND AWARD A CONTRACT FOR THE FIREWATER PUMP-HOUSE #2 (FWPH) INSTRUMENTATION UPGRADE PROJECT.  
LOUISIANA MILLWORK, BUILDING #1 DRAINAGE AND LATERAL EROSION CONTROL  
Mr. Melton stated that this project is necessary to stop the lateral erosion behind Louisiana Millwork, Building #1. The erosion has become a safety issue for maintaining the grass and has also caused the concrete to break. PRESIDENT POPILLION ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. BOYER, SECONDED BY MR. MARTIN AND CARRIED UNANIMOUSLY TO AUTHORIZE THE EXECUTIVE DIRECTOR TO PREPARE PLANS AND SPECIFICATIONS FOR, ADVERTISE FOR, OPEN BIDS FOR AND AWARD A CONTRACT FOR THE LOUISIANA MILLWORK, BUILDING #1 DRAINAGE AND LATERAL EROSION CONTROL PROJECT.  
SPECIAL EVENT LETTER OF AGREEMENT (LOA)  
CHENNAULT INTERNATIONAL AIRSHOW, INC.  
Mr. Melton stated that this is a re-review of the draft of the Special Event Letter of Agreement (LOA) between Chenault International Airport Authority and the Chenault International Airshow, Inc.  
Mr. Johnson stated that on September 27, John and he met with Bruce Beard and Kevin Land in regards to the LOA. The biggest change would be the gates leading to the Air Operations Area (AOA), which would be managed by Chenault Security. We still will maintain security paid by Chenault Airport and then the Airshow have whoever they want on their gates that do not lead to ramps and the airfield.  
President Popillon asked, what are they saying now? Are you getting anything? Mr. Johnson said I sent the agreement about a week ago, which a copy was provided to the board members. It was sent to them on October 7 and I have not heard back. October 8th they were suppose to have their board meeting, but I have not heard anything from them.  
Mr. Dalglish asked, is the airshow canceled? Mr. Melton stated that we can't answer that. We don't know.  
Mr. Johnson stated that they haven't even responded from their board meeting.  
Mr. Boyer stated that the ball is in their court.  
President Popillon stated yes.  
Mr. Hankins stated that I thought they already cancelled it.  
Mr. Melton stated they did but the conversation came up about could they restart the 2025 show. However, we don't know the answer to that.  
Mr. Martin asked, can they ever get the Blue Angels back?  
Mr. McMullen stated no, the Blue Angels are gone. They don't know if they can get a main act. The conversation concluded about the specifics of how the Airshow chose to go about canceling the show and what as well as the negative impact on Chenault Airport.  
Mr. Dalglish stated now one of the problem they had and they've tried to throw it back on us is that we had a lot of changes and issues that we wanted to talk about. They said well why can't we just do things the way we've always done? Why are you changing the things? said I don't know if you've noticed but the airport has grown, we have buildings where we didn't have buildings, and we're getting ready to activate a taxiway. Things are changing and if you don't think we're going to come back to you, you're wrong and they just kind of looked at you like deer in headlights.  
Mr. Melton stated I think there's internal conversations going on so I'll leave it at that. We're hopeful that might be the case. If I may to your point Bill, the only reason I brought this back to the Board is out of respect to this Board because of the issues that we've had. Normally, I would not bring it back to the Board but I think that under the circumstances it is important that you all see what we have gone back with.  
Mr. Melton stated that I would like to propose if it is appropriate for the record, is that basically we would bring the final board approval before there's any signature. That's what I would recommend.  
Mrs. LaFleur stated do you want to motion to bring this for approval before signature.  
Mr. Melton stated yes, when it's in its final stages whether it's next month or whether it's two years from now.  
Mr. Dalglish asked, have you all gotten people asking you why it's cancelled?  
Mr. Martin stated yes.  
Mr. Dalglish stated yes, maybe where I got it's the question get.  
President Popillon stated I've explained to several other boards that I am on that we did not cancel the Airshow. I would say use common sense. I think a lot of board members are doing our part with Clint Johnson as an observer. We are going to rely on them to come back to us with reports. Otherwise, I don't think we should chase the rabbit to find out what's up with it. We're going to leave it alone.  
Mr. Martin stated that we put our best foot forward, offered them what we can offer and that's it.  
PRESIDENT POPILLION ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. MARTIN, SECONDED BY MR. HANKINS, AND CARRIED UNANIMOUSLY TO APPROVE THE FINAL DRAFT OF THE SPECIAL EVENT LETTER OF AGREEMENT (LOA) BETWEEN CHENNAULT INTERNATIONAL AIRPORT AUTHORITY BOARD AND CHENNAULT INTERNATIONAL AIRSHOW, INC. BEFORE ANY SIGNATURES.  
MINUTE APPROVAL  
PRESIDENT POPILLION ASKED IF THERE WAS ANY INPUT FROM THE PUBLIC. LET THE RECORD SHOW THERE IS NO INPUT FROM THE PUBLIC. MOTION WAS MADE BY MR. MARTIN, SECONDED BY MR. HANKINS, AND CARRIED UNANIMOUSLY TO APPROVE THE MEETING WITHOUT FURTHER DISCUSSION.  
President Popillon Decided at 12:59 p.m.  
MR. NORA POPILLION, PRESIDENT  
MR. CHARLES K. DALGLISH, SECRETARY/TREASURER  
October 17, 2024